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Work Package:	WP4
Deliverable:	D11
Partner:	SWEA
Region:	Gloucestershire

Title of event:	Cirencester Network Meeting
Organised by:	Gloucestershire 1 st Parklife Business Park Project
Venue:	Cirencester Football Club, Gloucestershire
Date and time:	10/12/08, 12.30
Number of participants:	21
Short description (max. 60 words):	Cirencester Network is a business led network based on a modern industrial estate, home to a variety of predominantly light industrial and commercial units, including a clutch manufacturer, a commercial caterer, and an industrial tape supplier. The meeting is for information exchange on a variety of local business matters.
In cooperation with:	 

MEETING NOTES

Meeting: Cirencester Network Meeting
Date: Wednesday 10 December 12.30 p.m. – 2.30 p.m.
Venue: Parklife Business Centre, Cirencester Football Club
Chair:

Keith Rog KR Parklife Project

Attendees:

Bill Howgego OH Autogard
David Fowles DF Caer Publishing
Matthew Mann MM Commercial Recruitment
Rosie Harrison-Tovey RH-T Commercial Recruitment
Darren Gadd DG Crown Catering
Lynn Walsh LW History Craft
Lesley Vickery LV Rapido Group
Martyn White MW Rapido Group
Howard Burr HB South Western Tapes

James Crowest JC Business Link SW
Derek Tanner DT Business Link SW
Trina Sheridan TS Cirencester College
Gareth Denning GD Hyder Consulting
Jon Bird JB SWEA
Andrew Mathias AM UES
Shaz Siddiqui SS Parklife
Mark Godsland MG Cirencester Police
Les Haines LH Cotswold District Council
Tony Dix TD Cotswold District Council
Lance Hancock LH PCSO
Simon King SK PCSO

Apologies:

Andrea Pellegram
David Gowlett Batten and Allen
Tina Lewis-Knight Colt Car Company
Oliver Down Lister Downer
Jerry Elphick MBE Systems
Eric Hemsley Residential Property Lawyers
Jane Winstanley SC-VS

		ACTION
ITEM NO.		WHO
1.	Actions & Matters Arising	
	i. Improved signage is still on the agenda, with a request for Businesses to provide details of 'Free-Holder Landlords' so this can progress ii. There is no access to funding for Fire Safety Training	ALL
2.	Future Cirencester – Community Plan	
	Stage 2 – Love Lane Businesses are invited by GD, Hyder Consulting to attend focussed interviews to gain a true perspective of the Business Community in	

	<p>Cirencester. LV & MW expressed their concern how the current focus seems to be 'Town-centric' and appealed for Businesses to participate so Love Lane will be represented.</p>	ALL
3.	<p>Bobby on the Beat Update</p> <p>Incidents to be aware of:</p> <ul style="list-style-type: none"> i. Metro Building is being demolished in January - hope is teens hanging around will disperse ii. Fuel is being siphoned from vehicles around A417 iii. Metal is still being stolen iv. Be aware not to buy alcohol for teenagers if approached v. Be aware and cautious of employees who have been drinking the night before and are required to drive work vehicles / work purposes vi. Reported crime is down <p>Advice for the Christmas period:</p> <ul style="list-style-type: none"> i. There will extra patrols Thu/Fri/Sat nights through Love Lane, day time patrols will continue as per normal ii. If safety of your Business over the Christmas period is a concern, please arrange a Staff Rota where someone is able to drop-in and check security iii. If your Business does not look the way in which you remember how you left it, please call Police. More seriously if a window / door / lock has been broken / forced open, please call the police before entering the building <p>Other News:</p> <ul style="list-style-type: none"> i. Mobile Police Van scheduled to visit Love Lane Thursday 15 January and Monday 16 March ii. Offer Cirencester Police to visit Businesses for an informal chat / advice if desired iii. http://www.gloucestershire.police.uk/Crime%20Reduction/Business%20Community%20Advice/item4042.html Businesses can find information on the Business Community section 	<p>ALL</p> <p>ALL</p>
4.	<p>Parklife Environmental Management Support Programme</p> <p>A Parklife FREE OF CHARGE programme which provides the opportunity for Businesses to develop and implement environmental measures. Consultancy is provided on implementation and professional support offered throughout and post completion. Business must satisfy an SME Eligibility test. If of interest contact SS. 07790 226 875 parklifeshaz@glosfirst.co.uk</p>	<p>Presenter: SS</p> <p>ALL</p>
5.	<p>Severn & Wye Energy Agency</p> <p>1. FREE OF CHARGE Energy Survey - Target2050. Fully funded by GCC and Severn & Trent. Consultant will visit; survey the premises and record energy usage. Following this a detailed list of suggestions is provided. These are categorised as no-cost; low-cost and those requiring larger investment and are optional for the Business to implement. No eligibility test necessary.</p> <p>2. FREE OF CHARGE Energy Management Training course - ENGINE. The entire 5 x half-day modules must</p>	<p>Presenter: JB</p> <p>ALL</p>

	<p>be attended. Individual classes are available, however these are then chargeable. The Management Training course is fully funded by the European Social Fund. If of interest contact JB at SWEA direct. 01594 545 360 jon@swea.co.uk</p>	ALL
6.	Purchasing Power	
	<p>AM explained how Urban Energy Solutions (UES) aim to reduce energy bills, by using similar process of reviewing Business energy usage and providing options of how energy might be purchased more cost effectively. There is no fee for the service. UES are paid only if one of their recommendations is accepted, and when, and only when, business starts saving money as a result. AM advised the more details consultants are able to obtain, the more accurate and relevant, plans and programmes can be made to fit.</p>	Presenter: AM
7.	AOB	
	<p>i. Advised the Metro Site was producing a lot of mud on the road, from lorries driving on & off site. SK to talk to site manager.</p> <p>ii. Name change to 'Love Lane Business Group'</p> <p>iii. JC and DT welcomed as regular attendees adding experience from Business Link for businesses</p>	SK ALL
8.	Date of Next Meeting	
	To be confirmed for February 2009.	

Presentations given

Severn Wye Energy Agency

- Independent not for profit charity
- Based in Forest of Dean
- Team of 30 staff
- Turnover >£2M
- Energy Efficiency and Renewable Energy projects at Local, Regional and European level

Gloucestershire

- Free energy expert training course open to all organisations in Gloucestershire
- Free energy surveys for companies in Gloucestershire with up to 500 employees involved in metal fabrication and food processing

ENGINE
Energy Efficiency in SME

Intelligent Energy  Europe

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Severn Wye Energy Agency

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